



PUNJAB PUBLIC SERVICE COMMISSION

LDA PLAZA- Edgerton Road, Near Aiwan-e-Iqbal, Lahore

JOB DESCRIPTION FOR THE POST ASSISTANT DIRECTOR (LEGAL) **CASE NO.17J2024**

MAIN RESPONSIBILITIES AND TASKS

- To attend all litigations against the department and to attend Court on behalf of Transport Department.
- To prepare all replies comments and other legal documents to be submitted in the Court.
- To give legal opinion on the documents where desired.
- To assist the Chairman PTA/Secretary Transport in appeal cease.
- To produce legal references where needed.
- To vet the official documents, if so needed.
- To assist to Chairman PTA in Court cases through legal opinion.
- Any other task assigned by the Competent Authority.

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