



PUNJAB PUBLIC SERVICE COMMISSION
7- Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.

JOB DESCRIPTION FOR THE POSTS OF ASSISTANT DIRECTOR IN THE
AGRICULTURE (OFWM) (BS-18) (CASE NO. 31G2024)

Main Responsibilities and Tasks

1. To provide technical guidance and leadership in precision land leveling, watercourse surveying, Designing & Improvement, installation of High Efficiency Irrigation System coupled with Solar System and other On-Farm Water Management activities in his area.
2. To direct and assist the field staff in motivation of the farmers and planning of Watercourse Improvements, Farm Designing and Irrigation Agronomic practices.
3. Conducts farmers meetings and collection of basic data of watercourse and development and discussion of plans with the Water Users Association.
4. To direct and assist the field staff in organizing and registration of Water Users Associations and Executive Committees for Watercourse Improvement and implementation of other improved agronomic practices.
5. To provide on the job training to the field staff and member of the executive committees of Water Users Associations.
6. To spot check during the executive of work and certifies completed work for compliance with standards and specifications.
7. To scrutinize/process physical and financial reports and returns of various OFWM projects in the province.

Occasional Tasks and Responsibilities

1. Any other task assigned by the government from time to time.

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