



PUNJAB PUBLIC SERVICE COMMISSION
LDA Plaza, 7-Edgerton Road, Lahore.

JOB DESCRIPTION FOR THE POST OF SUB DIVISIONAL FOREST OFFICER (BS-17)

MAIN RESPONSIBILITIES AND TASKS

1. To execute, through members of the staff, Forestry Range Management, Soil Conservation and Watershed Management Operations like sowing, planting, weeding, tending thinning, felling, seeding, reseeding and carriage of Forest produce by arranging labour, seed fertilize and other inputs. To design and estimate of and to construct check dams, building and roads by arranging labour, material tools etc.
2. To protect forest against insects, rodents, grazing by cattle, theft, fire etc.
3. To maintain and submit to the DFO, detailed accounts of the forest works, products and cash disbursement to the labour.
4. To arrange safe custody of timber, firewood and other material stored in the Department in this charge.
5. To maintain a cash chest in his office to keep cash.
6. To realize the forest revenues from the lessees, purchasers of forest products, forest offenders etc.
7. To prepare the cases of forest offenders and prosecute cases in the courts.
8. To maintain a close liaison with members of the public and other Government Departments and promote the growing of the trees on the private lands.
9. To arrange effective utilization of irrigation water by properly aligning the channels, watercourses, spot leveling etc. for the growth of the trees and forest.
10. To train, guide and control the staff under him in the performance of their duties.

OCCASIONAL TASKS AND RESPONSIBILITIES

1. Research related to Forest and climate.
2. Teaching related to Forest.

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