



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION FOR THE POST OF DEPUTY DIRECTOR (DATA CENTER OPERATIONS) (LUMP SUM RS. 120,000/-) IN PUNJAB LAND RECORDS AUTHORITY CASE NO (68H2021).

MAIN RESPONSIBILITIES AND TASKS

1. Responsible on management and monitoring of Datacenter Active and Passive infrastructure and ensure high availability of services.
2. Manage software and hardware products and ensure compliance to Data Center standards and systems.
3. Responsible for replication of data and critical services between primary sit and hot DR site in order to ensure minimum downtime while switching to DR site.
4. Develop and implement IT initiatives that enable the organization to flourish more vigorously and more profitably.
5. For DC operations shall develop a strategy that is consistent with and leverages industry best practices.
6. Ensure a proactive approach to risk assessment and management.
7. Must have good written and verbal communication skill.

Skills Required.

Must be well versed in Microsoft System Center Suit, Windows Clustering, Active Directory, Exchange Server, Cisco Nexus Switches, Cisco Unified Computing Systems, Cisco Email Security Appliance, Cisco Firepower, EMC Storage (Fiber Channel, Storage Groups, Storage Pools and Logical Unit Numbres), EMC Backup and archiving solution. Must have sound knowledge of VPC and OTV technologies.

Should have adequate knowledge of routing protocols. Should have good knowledge and administering experience of passive infrastructure of Data Center i-e Hot aisle containment, DCIM , UPS, HVAC, VESDA, Cooling, Electrical Chillers, Fire Suppression and Detection System, Surveillance, Electrical Panel.

REQUIRED QUALITIES/DISPOSITION AND PRIORITY OF PERSONALITY TRAITS

1. Leadership Qualities.
2. Administrative Ability.
3. Communication Skills.
4. Decisiveness.
5. Writing Skills.

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