GUIDANCE ON ELIGIBILITY / SCRUTINY CRITERIA

Subject:- **RECRUITMENT TO (01) POST OF NETWORK ADMINISTRATOR (BS-16) (ON CONTRACT BASIS FOR A PERIOD OF THREE YEARS) IN PUNJAB AUQAF ORGANIZATION, AUQAF AND RELIGIOUS AFFAIRS DEPARTMENT (27M2024).**

Prescribed Qualification & Experience of the Post:

i) BS (Computer Science) or equivalent qualification with at least 60% marks or Grade B from HEC recognized institution.

ii) Must have one of CCIE/CCNP/CCNA/CCIP/CCVP/ CCSP/CCDA /RHCE / MCSA.

iii) One year experience in Network Administrator with a reputed I.T organization including at least six months experience in planning, designing, configuration, development, deployment, modification, Administration, maintenance, monitoring, performance optimization and implementation of security polices, procedure, and practices of complex, wired and wireless, local area network, metropolitan area networks, VSAT network, extranets, internets, protocol, etc. using Cisco Suite.

iv) Proficiency in windows based mission critical web/ application/data base servers.

v) Expertise in infrastructures Servers, Active Directory, WINS, DNS,DHCP, PROXY, RAS and internet security.

Equivalent Qualification: BS-I.T & BS (Software Engineering)

Note:

i) Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority.

ii) The Requisite Experience must be after acquiring the prescribed qualification.

iii) **According to Clause (5) of the Punjab Waqf Properties Ordinance 1979, no person be appointed as an officer unless he is a Muslim.**

AGE LIMIT: **Male:** 21 to 30 + 05= 35

                        Female: 21 to 30 +08= 38 Years

CLOSING DATE:

The following original documents are required for guidelines on eligibility criteria to **(01) POST OF NETWORK ADMINISTRATOR (BS-16):-**

1. Original Valid CNIC **(It must not be expired on last day of applying online for the subject post).**

2. Original Certificate of Matriculation / O level showing Obtained & Total Marks.

3. Original Certificate of Intermediate / A. Level showing Obtained & Total Marks.

4. Original Bachelor's Degree including DMCs showing Obtained & Total Marks/Percentage Certificate from Controller of Examination is required **in case candidate has degree with only CGPA as PPSC does not accept CGPA).**

5. Original Post Graduate / Master's Degree including DMCs showing Obtained & Total Marks/Percentage Certificate from Controller of Examination is required **in case candidate has degree with only CGPA as PPSC does not accept CGPA).**

   a. Candidates who do not possess the above said qualification will not be eligible even they had qualified Written Test.

   b. In case of equivalent qualifications, it will be responsibility of the candidates to obtain equivalence of their degrees to the required qualification well before the conduct of Written Test/Interview from HEC or QEDC of concern Department.

P.T.O.

6. Original Domicile Certificate issued on or before the closing date i.e.

7. Departmental Permission Certificate on prescribed Performa of PPSC-5 duly issued by the Appointing Authority in case of Government employees/Semi or Autonomous bodies.

8. Disability Certificate **(in case of Special Person)** from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the Closing Date of submission of applications for the subject post.

ATTENTION

Candidates are directed to visit / read relevant FAQs and instructions on PPSC website regarding alternate solution if they do not possess or lost any of their documents like original Domicile, Percentage Certificate, Equivalence Certificate and other queries.

WARNING:-

All the Candidates are strictly warned that in case of concealment of any information, they will not be allowed to appear in the interview.