



PUNJAB PUBLIC SERVICE COMMISSION
LDA Plaza, Edgerton Road near Aiwan-e-Iqbal, Lahore.

GUIDELINES/ ELIGIBILITY CRITERIA

SUBJECT: RECRUITMENT TO EIGHT (08) POSTS OF NAIB TEHSILDAR (MINISTERIAL QUOTA) (BS-14) (RAWALPINDI DIVISION) ON REGULAR BASIS IN THE PUNJAB REVENUE DEPARTMENT, (BOR) (CASE NO. 26J2024)

Qualification

- i. Graduation (second division) from a University recognized by Higher Education Commission; and
- ii. Computer literate.
- iii. Amongst Senior Clerks and Junior Clerks with 03 years regular service in Board of Revenue and other offices subordinate to the Board of Revenue which are as under:-
 - 1) Colonies Department.
 - 2) Consolidation of Holdings Department.
 - 3) Disaster Management Department.
 - 4) Revenue Department.
 - 5) Directorate of Land Records.
 - 6) Directorate of Kachi Abadies.
 - 7) Punjab Privatization Board.
 - 8) Offices of all Divisional Commissioners, Deputy Commissioners and Assistant Commissioners in the Punjab.

ADVERTISEMENT DATE 19-07-2024

CLOSING DATE 05-08-2024

The following original documents are required for eligibility of the said post:-

1. Original Valid CNIC (It must not be expired on last day of applying online for the said posts.
2. Original Certificate of Matriculation/O Level showing date of birth, obtained/total marks.
3. Original Certificate of Intermediate/A Level showing obtained/total marks.
4. Original Bachelor's Degree/Transcript including DMC showing Obtained & Total Marks/percentage certificate from Controller of Examination is required in case candidate have degree with only CGPA as PPSC does not accept CGPA.
 - a. Candidates who do not possess the above said qualification will not be eligible even they had qualified Written Examination.
 - b. In case of equivalent qualifications, it will be responsibility of the candidates to obtain equivalence of their degrees to the required qualification well before the conduct of Written Test / Interview from HEC or QEDC of concerned Department.
5. **03 years regular service** in Board of Revenue and other offices subordinate to the Board of Revenue which are as under:-

From Pre-page

- 1) Colonies Department.
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 - 4) Revenue Department.
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 - 6) Directorate of Kachi Abadies.
 - 7) Punjab Privatization Board.
 - 8) Offices of all Divisional Commissioners, Deputy Commissioners and Assistant Commissioners in the Punjab.
6. **Rawalpindi, Attock, Chakwal and Jhelum Domicile Certificate only** issued on or before the closing date or proof of application for issuance of Domicile before closing date.
 7. Original Departmental Permission Certificate issued from Appointing Authority in case of Government employees.
 8. Original Disability certificate duly issued / verified by Social Welfare Department (if applicable).

ATTENTION:-

CANDIDATES ARE DIRECTED TO VISIT FAQs ON PPSC WEBSITE IF YOU HAVE ANY QUERY REGARDING ALTERNATE SOLUTION IF THEY HAVE LOST ANY OF THEIR DOCUMENTS LIKE ORIGINAL DOMICILE AND OTHER QUERIES ETC.

WARNING:-

ALL THE CANDIDATES ARE STRICTLY WARNED THAT IN CASE OF CONCEALMENT OF ANY INFORMATION, THEY WILL NOT BE ALLOWED TO APPEAR IN THE INTERVIEW.

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