



# **PUNJAB PUBLIC SERVICE COMMISSION**

## **JOB DESCRIPTION/JOB ANALYSIS FOR THE POST OF NETWORK SYSTEM ENGINEER (BS-17) IN THE PUNJAB PUBLIC SERVICE COMMISSION (CASE NO.5C2021)**

### **Duties of Network System Engineer:**

- a. Network System Engineer a. Responsible for maintenance of LAN / WAN of PPSC.
- b. To provide operational support for the existing network systems, including installation and testing, ensure compatibility/stability with existing systems.
- c. Install latest software for maintenance of servers and workstations.
- d. To ensure network security, Performing regulars system "housekeeping" and proactively monitor server/system performance
- e. To Install and configure new software and hardware as required.
- f. To maintain hardware/software inventory data and produce appropriate reports.
- g. To Liaison with third party suppliers for fault resolution
- h. Supervise I.T. support team for fault resolution.
- i. Periodic checking of hardware and network equipment for maintenance.
- j. Coordinate with Database Administrator for backup of software / data.
- k. Any other duties assigned.

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