



PUNJAB PUBLIC SERVICE COMMISSION
7-Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.

JOB DESCRIPTION FOR THE POST OF DEPUTY DIRECTOR RESEARCH PLANING & PROJECT (CASE NO. 35H-2021)

MAIN RESPONSIBILITIES AND TASKS

1. Assist the Additional Director on the conception of new interventions
2. Submit the reports on the current process flows of different activities with recommendation of improvement
3. Analyze the need of new projects and prepare the PC-1
4. Preparation of project concept notes with financial feasibility
5. Coordination with other wings of PLRA for the planning purpose
6. Correspondence with the Planning & Development Department

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