



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION/JOB ANALYSIS FOR THE POST OF PROVINCIAL MANAGEMENT SERVICE (MINISTERIAL QUOTA) (BS-17) IN THE SERVICES & GENERAL ADMINISTRATION DEPARTMENT (CASE NO. 3C2021)

Main Responsibilities and tasks:

1. Section Officer.
2. Assistant Commissioner
3. Assistant Commissioner (Revenue).
4. Collector (consolidation)
5. General Assistant (Revenue), to Collector of District
6. Sub-Registrar
7. Deputy District Officer (HRM)
8. Colony Assistant
9. Deputy District Officer (F&P)
10. Special Judicial Magistrate
11. Other equivalent posts

Occasional Tasks and Responsibilities:

1. Any task /duty assigned by the Authority under the rules.

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