



**PUNJAB PUBLIC SERVICE COMMISSION**  
7-Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.

**JOB DESCRIPTION FOR THE POST OF ASSISTANT DIRECTOR  
ADMINISTRATION / ESTATE MANAGEMENT / TRANSFERRING OFFICER /  
ASSISTANT DIRECTOR AUCTION & LEASE (BS-17) ON CONTRACT BASIS FOR  
A PERIOD OF 03 YEARS IN THE HOUSING URBAN DEVELOPMENT & PUBLIC  
HEALTH ENGINEERING DEPARTMENT. CASE NO 20E2022.**

**Main responsibilities and tasks**

- ✓ To see all the work related to the concerned post assigned.

**Occasional tasks and Responsibilities**

- ✓ To carryout all such official work which are entrusted to him by DG  
MDA/concerned Director.