



**PUNJAB PUBLIC SERVICE COMMISSION**  
**7-Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.**

**JOB DESCRIPTION FOR THE POST OF DIRECTOR GENERAL (EMC)**  
**(ENVIRONMENTAL MONITORING CENTRE)**

**Main Responsibilities and Tasks**

1. Administer the functions of Environmental Monitoring Centre and provide necessary assistance to EPA, EPC and ETC in discharge of their functions.
2. Supervise the functions of Punjab Environmental Reference Laboratory (PERL) and ensure Quality Assurance/Quality Control Protocols.
3. Supervise the functionalization of environmental monitoring stations and synthesize actionable information by employing analytical and modeling techniques.
4. Identify and recommend new environmental quality standards and revision in the existing for various sectors based on monitoring data.
5. Notify standard operating procedures of every functional aspect of the center like annual sampling and monitoring plans, handling, analysis etc. including functioning of laboratory equipment and maintenance plans etc.
6. Take measures to promote research and development through tapping funding from Provincial Sustainable Development Fund (PSDF), Environment Endowment Fund (EEF) / Development Portfolio / International Funding Agencies for the control of pollution, protection of environment and sustainable development.
7. Any other task/duty assigned by higher authorities.

**Occasional Tasks and Responsibilities**

1. Any other task / duty assigned by higher authorities.

-----END OF DOCUMENT-----