



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION/JOB ANALYSIS FOR THE POST OF WEB DEVELOPER/DESIGNER (BS-17) IN THE INFORMATION & CULTURE DEPARTMENT (CASE.NO 64H2019)

Main Responsibilities and Tasks:

1. Works closely with Project Managers and other members of the Development Team to both develop detailed specification documents with clear project deliverables and timelines, and to ensure timely completion of deliverables.
2. Creation of site layout/user interface from provided design concepts by using standard HTML/CSS practices.
3. Placement and layout of web site pages given client provided content.
4. Development of robust and user-friendly PHP / .NET-based web applications.
5. Design and creation of relational database schemas.
6. SQL Server T-SQL development
7. Applications/Framework design as needed.
8. Specifications/Requirements gathering as needed.
9. Routine daily maintenance of existing sites and applications.
10. Converts raw images and layouts from a graphic designer into CSS/XHTML themes.
11. Determines appropriate architecture, and other technical solutions, and makes relevant recommendations.
12. Communications to the Project Manager with efficiency and accuracy any progress and/or delays. Engages in outside-the-box thinking to provide high value-of-service.
13. Alerts colleagues to emerging technologies or applications and the opportunities to integrate them into operations and activities.
14. Be actively involved in and contributes regularly to the development community.

REQUIRED QUALIFITIES/DISPOSITION AND PRIORITY OF PERSONALITY TRAITS

1. Administrative Ability
2. Writing Skills
3. Financial Responsibility.
4. Communication Skills.

5. Leadership Qualities.
6. Ability to Think Out of the Box.
7. Any other skills

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