



PUNJAB PUBLIC SERVICE COMMISSION
LDA PLAZA- Edgerton Road, Near Aiwan-e-Iqbal, Lahore

JOB DESCRIPTION FOR THE POST OF ENGINE MECHANIC
CASE NO. 20C2024

Main Responsibilities and Tasks

- Perform Engine (TB-117BM ser 02) and Auxiliary Power Unit (MI 5 K/G) maintenance as per PCAA approved scope of work of Aviation Flight (RW).
- Ensure satisfactory completion of all tasks / work required in accordance with work order / Maintenance Manual and quality of workmanship in the final product is to the standard acceptable to the organization and PCAA.
- Ensure that all relevant entries are made in the log books/work sheets/work orders after maintenance and will maintain record for any PCAA or Government audit.
- Ensure whenever a component is replaced its part number, serial number is recorded in work sheet / task card.
- Review all engines & APU maintenance records of aircraft on daily basis and present the due maintenance to Chief Engineer in 15 days advance. He will make Task Cards / worksheets required for assigned tasks to ensure compliance to PCAA Regulations.
- Perform incoming inspection of Engines & APU, its spares, materials and calibration of tools / test equipment according to the OEM instructions / MOE procedures and classification, segregation & storage is made according to OEM recommendations.
- Participate in Audit and implement corrective and preventive actions against all findings in timely manner. Attend Management Reviews to present detail progress on corrective / preventive actions, if required by the Chief Pilot.
- Take immediate action if any unairworthy condition or a deviation from organizational procedures / PCAA regulation is observed / found. Officially report / inform without any deal to Chief Pilot.
- Ensure that all maintenance activities on engines & APU are carried out in a planned manner.
- Follow Safety Policy and human factor principles in the Aviation Flight (RW), conforming to the Organization commitment made by the Chief Pilot.
- Maintain proper standard of discipline, conduct and personal appearance while carrying out his duties, in accordance with Organization Standard Operating Procedures.
- He will not divulge and information about Aviation Flight (RW), its operation and maintenance or discuss its plans with any unauthorized person.

Occasional Tasks & Responsibilities

- Perform any other Technical or Non-Technical duty as and when assigned by Chief Pilot or Engineer in charge.
- Must have sufficient Computer skills to formulate engine & APU Operational Data.
- Ensure his medical fitness and submit medical certificate / reports to organization as per PCAA regulations.
- Should get himself fully conversant with ANO 145 and PCAA Regulations.
- Keep himself abreast with advancements made in Helicopter Engines in Aviation industry.

END OF DOCUMENT