

Sub-Engineer (Overseers)

- a) To work in the capacity of Sub-Engineer (Overseer) Civil with the Punjab Seed Corporation.
- b) To survey sites, prepare rough cost and detail estimates/ drawings of the new and repair works of the Residential Colonies and Plant Building of the Punjab Seed Corporation.
- c) To have detail supervision of the construction/repair and maintenance of the Civil Works.
- d) To maintain the quality of work and to ensure that Civil Works are being carried out in accordance with the specifications and approved Tender Document/Estimates etc.
- e) Direct responsible for the quality of works done at sites.
- f) To have coordination between the contractors and the site Officers etc.
- g) To supervise and check all Civil Works, record entries of the work done in the M.B. and prepare/maintain the running as well as final bills to present the same to HQ Office for further necessary action.
- h) To maintain the record of the Civil Works at site to keep ready for inspection for PSC Officers during their visits etc.
- i) Any other assignment given by the Resident Engineer/Deputy Managing Director.



Managing Director
Punjab Seed Corporation
4-Lytton Road, Lahore.