



PUNJAB PUBLIC SERVICE COMMISSION
7-Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.

JOB DESCRIPTION FOR THE POST OF DIRECTOR (MONITORING)
(ENVIRONMENTAL MONITORING CENTRE)

Main Responsibilities and Tasks

1. Supervise the operations of environmental monitoring stations through preparation and implementation of annual monitoring plans.
2. Oversee the data collection logging and analysis activities and carryout modeling exercises including but not limited to air water (including ground surface etc.).
3. Prepare and undertake projects by taking funding from PSDF, EEF Development Portfolio / International Funding Agencies for environmental monitoring and research purpose.
4. Establish systems and procedures for monitoring measurement, examination and research etc.
5. Prepare and implement Standard Operating Procedures for every functional aspect like Analysis & Forecast (including air, water, soil, waste and noise etc.), E-monitoring (including air & land, biodiversity etc.).
6. Analyze the data (both primary and secondary) and carry out modeling exercises and recommend the measures to improve the environmental quality.
7. Create protocol to protect and disseminate necessary data/information for the awareness of public, academic researchers and stakeholders.
8. Any other task/duty assigned by the higher authorities.

Occasional Tasks arid Responsibilities

1. Any other task/duty assigned by the higher authorities.

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