



**PUNJAB PUBLIC SERVICE COMMISSION**  
**7-Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.**

**JOB DESCRIPTION FOR THE POST ASSISTANT ENGINEER/SDO (CIVIL)**

**Main Responsibilities and Tasks**

1. Identification / survey of the projects in consultation with managers / zonal administrator.
2. Preparation of the feasibility reports of the schemes.
3. Submission of site plans / survey report for preparation of plan, architectural as well as structural design.
4. Supervision of the on-going works as per approved specification, drawings & designs.
5. 100% verification of work done bills.

**OCCASIONAL TASKS AND RESPONSIBILITIES**

- i) Executing any assignment as assigned by the authority.

**DATED: 12-09-2023**

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