



PUNJAB PUBLIC SERVICE COMMISSION
7- Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore

JOB DESCRIPTION FOR THE 01 POST OF PLANNING OFFICER (BS-17)

Main Responsibilities and Tasks

1. Normal hours to work (including field work etc, if applicable.)
2. Main Responsibilities and Tasks.
3. Preparation of Annual Development Programme.
4. Preparation and approval of PC-I forms of ADP.
5. Dealing with the matters relating to Development Programmes.
6. Social Welfare Policy.
7. Ninth Five Years plan.

Occasional Tasks and Responsibilities

1. Any other assignment given by the higher authority.

-----END OF DOCUMENT-----