



PUNJAB PUBLIC SERVICE COMMISSION
LDA Plaza, 7-Edgerton Road, Lahore.

JOB DESCRIPTION FOR THE POST OF ASSISTANT DIRECTOR WILDLIFE (BS-17)

MAIN RESPONSIBILITIES AND TASKS

1. To direct and supervise the protection and preservation of wildlife at District level.
2. To prepare development schemes for onward submission to the Deputy Director Wildlife concern and to supervise the execution of approved schemes.
3. To conduct research into ecological, biological, habitats and other fields connected with wildlife management.
4. To supervise the strict enforcement of wildlife laws by the wildlife staff in the District.
5. To maintain the account and to enforce financial discipline.
6. To suggest ways and means for better management of wildlife.
7. To prepare budget estimates of the regular and development works.
8. To maintain professional liaison with Divisional and District authorities, fauna committees and other departments in connection with wildlife conservation.
9. To keep liaison with V.I.Ps and Foreign Rulers visiting their respective area.
10. To supervise ex-situ conservation areas under jurisdiction.
11. To supervise work of the staff by spot inspection and through progress reports.

OCCASIONAL TASKS AND RESPONSIBILITIES

1. Any special duties assigned by Senior time to time.
2. To conduct survey and Census of Wildlife and analysis data for planning.