



PUNJAB PUBLIC SERVICE COMMISSION
7-Edgerton Road, LDA Plaza, Near Aiwan -e- Iqbal, Lahore.

JOB DESCRIPTION FOR THE POST OF DIRECTOR (LABORATORIES)
(ENVIRONMENTAL MONITORING CENTRE)

Main Responsibilities and Tasks

1. Supervise all functions of Reference Laboratory for its successful functionalization.
2. Ensure quality control measures, such as routine calibrations, regulatory compliance, data verification, and proficiency testing.
3. Prepare and undertake projects by taking funding from PSDF, EEF Development Portfolio/International Funding Agencies for environmental monitoring purposes.
4. Provide guidance to ensure consistent and accurate environmental monitoring and analysis.
5. Prepare and implement Standard Operating Procedures for every functional aspect like sampling, handling, and analysis etc. including functioning of laboratory equipment and for maintenance plans etc.
6. Any other task/duty assigned by the higher authorities.

Occasional Tasks and Responsibilities

1. Any other task / duty assigned by higher authorities.

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