



**PUNJAB PUBLIC SERVICE COMMISSION**  
**LDA PLAZA- Edgerton Road, Near Aiwan-e-Iqbal, Lahore**

**Subject: JOB DESCRIPTION FOR THE POST OF ASSISTANT (BS-16)  
(RESERVED FOR WOMEN QUOTA) ON REGULAR BASIS IN THE  
BOARD OF REVENUE, PUNJAB. (CASE NO. 7J2023)**

**MAIN RESPONSIBILITIES AND TASKS**

**ASSISTANT IN BOARD OF REVENUE, PUNJAB**

1. Noting and drafting as prescribed in Board of Revenue, Punjab, Guide Manual Secretariat Board of Revenue, Punjab, Headquarter, Lahore.

**OCCASIONAL TASKS AND RESPONSIBILITIES**

Nil

**END OF DOCUMENT**