

PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION FOR THE POST OF SUPERVISOR-IT(HARDWARE) (BS-17)

Main Responsibilities and Tasks

- i) To supervise the tasks regarding installation of system Laptops, Printers, Scanners, UPS etc.
- ii) To look After the repair of System, Laptops, Printers, Scanners and other computer hardware equipment.
- iii) To supervise the tasks of Hardware Technician and Hardware Associate.
- iv) To Manage the Hardware complaints of Hon'ble Courts, Office and Branches with the coordination of Services Section

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