



# **PUNJAB PUBLIC SERVICE COMMISSION**

## **JOB DESCRIPTION/JOB ANALYSIS FOR THE POST OF DIRECTOR (INFORMATION COMMUNICATION TECHNOLOGY) (BS-18) IN THE LABOUR & HUMAN RESOURCE DEPARTMENT PUNJAB EMPLOYEES SOCIAL SECURITY INSTITUTION (CASE NO.80RM2019)**

### **Main Responsibilities and Tasks:**

1. Incharge of IT Wing.
2. To supervise the affairs of HMIS system.
3. To manage and supervise IT affairs relating to Directorates, Hospitals and Head Office.
4. To prepare and submit roadmap for innovative ideas.

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