



PUNJAB PUBLIC SERVICE COMMISSION

MEDICAL OFFICERS (BS-17) IN THE PRIMARY & SECONDARY HEALTHCARE DEPARTMENT (CASE NO.19J2019)

1. He is responsible to see that the sick in attendance are diagnosed and treated appropriately in accordance to the professional norm and available facilities, and when necessary, referred timely to an appropriate health facility.
2. He is responsible to see that staff persons perform their duties properly and bring to the notice of the District Health Officer/Deputy District Health Officer, or Officers/ Authority in charge, any negligence on their part.
3. He must be present during the prescribed hours of attendance. Urgent cases must, however, be attended to at other hours where necessary.
4. He is responsible that one of his subordinate is in attendance during the time he is off the duty.
5. He is responsible to carry out the postmortem and medico-legal examination where such a work is assigned to the post he is appointed to.
6. He is responsible to maintain discipline and for safe custody of poisonous drugs.
7. He is responsible for cleanliness of the institution or the area under his jurisdiction of duty including its outdoor compound and for the proper care and safe custody of all articles belonging thereto.
8. He is responsible to keep medical record of patients and the population of the area, as applicable and to submit reports timely on the prescribed format of the respective regional health authorities, as prescribed.
9. He is responsible that all books, record and accounts prescribed under the Rules are kept in the proper manner and up to date.

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