PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION FOR THE 01 POST OF COMPUTER PROGRAMMER (BS-17)

Main Responsibilities and Tasks

1. Development & Maintenance of website of the institute.

2. Website hosting.

3. Management & maintenance of computer labs.

4. Daily backup of all critical data.

5. Impart IT bases training.

6. To take IT based initiatives to improve the functioning of the institute.

7. Installation of software and hardware.

8. All other time to time assignments.

-----END OF DOCUMENT-----