



PUNJAB PUBLIC SERVICE COMMISSION

Subject: **RECRUITMENT TO 02 POSTS OF ADDITIONAL DIRECTOR (MP-III NEGOTIABLE) ON OPEN MERIT ON CONTRACT BASIS FOR THE PERIOD OF TWO YEARS IN LAW & PARLIAMENTARY AFFAIRS DEPARTMENT. (Case No.3 -RH/2019)**

SYLLABUS

PAPER-I

COMMUNICATION SKILLS (Subjective + Objective) (100 Marks)

Objective: To test English language skills.

Mode: The Paper shall be subjective as well as objective.

CONTENTS:

English

- English Essay Preferable on Legal topic
- Knowledge of English Grammar and skills (MCQs based)

PAPER-II

DRAFTING SKILLS (Subjective) (100 Marks)

Objective: To assess that the applicants possess drafting skills and familiarity with approaches to legislative drafting.

Mode: the Paper shall be subjective and problem based.

CONTENTS:

Part-I

- Type of legislative instruments and their relationship; Constitution, statutes Rules, Regulations, by laws rules under the Constitution and Statutory codes of Conduct.
- Modern legislative and drafting techniques
- Essentials of Bills/Ordinances
- Legislative powers of the parliament and Provincial Assemblies and Interpretation of Statues
- Punjab General Clauses Act, 1956

Part-II

- Drafting a Bill based on a given legislative policy
- Drafting rules based on an existing statute

PAPER-III (Subjective + Objective)

CONSTITUTIONAL & ADMINISTRATIVE LAW (100 Marks)

OBJECTIVE: To assess that the applicants have the understanding of the constitution and Administrative law and possess the knowledge of established principles of interpretation of constitutional and administrative law.

Mode: The paper shall be subjective as well as objective and problem based.

Contents:

Part-I

Constitution of the Islamic Republic of Pakistan except legislative powers

Part-II

Administrative Law

- Delegated legislation: Principles and controls (Legislative and Judicial)
- Administrative discretion: principles, controls and safeguards
- Judicial review of administrative action
- Finality of administrative action (ouster clauses); concept and effect
- Judicial decisions and principles of Natural Justice
- Doctrines of ultra vires and promissory estoppel
- Law of Writs

PAPER-IV

CIVIL & CRIMINAL LAW (100 Marks)

OBJECTIVE: To assess the professional knowledge of and insight into civil and criminal law.

Mode: The paper shall be subjective as well as objective and problem based.

Contents:

Part-I

Civil Law (50 Marks)

- Contract & Torts
- Principles of Equity
- Company Law
- Land laws (ownership, possession, leases, license, easements, grants)

- Civil Procedure Code and Limitation Act
- Service Laws

Part-I

Criminal Law (50 Marks)

- Fair trial
- Power of the Poice to Investigate
- Trial Procedures
- Prosecution
- Sentencing

Part-III (50 Marks)

A case Study with questions designed to assess the ability of the candidate to analyze legal issues

PSYCHOLOGICAL ASSESSMENT AND VIVA VOCE

- 1) Psychological Assessment
- 2) Viva Voce

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