



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION FOR THE 13 POSTS OF WATER MANAGEMENT OFFICER

Main Responsibilities and Tasks

1. To conduct an information programme to acquaint with development needs and programme opportunities.
2. To prepare resource inventories with farmers and assist them with the development plans for Precision land Leveling and Watercourse Improvement.
3. To conduct meetings with the farmers and organize Water Users associations for Watercourse Improvement and other water management practices.
4. To stake, survey, design and supervise construction of watercourse improvement and precision land Leveling for individuals and through Water users Associations.
5. To supervise and execute the construction work, watercourse improvement and precision land Leveling.
6. To complete a final check on all work and certify satisfactory completion to Water management Specialist.
7. To prepare and submit watercourse files and progress reports.
8. To perform other related duties as assigned.

Occasional Tasks and Responsibilities

1. Any other task assigned by the government from time to time.