## JOB DESCRIPTION FOR DEPUTY DIRECTOR ARCHITECTURE (BS-18) IN MULTAN DEVELOPMENT AUTHORITY (CASE NO. 87H2019)

## **MAIN RESPONSIBILITIES AND TASKS**

- 1. To do research pertaining to different local building material, designs and form of buildings
- 2. To render advice on architectural design, plan, building material specification etc.
- 3. To coordinate structural design of the building with architectural design.
- 4. To process, supervise and operate selection appointment of consultants related with architectural work.

## OCCASIONAL TASKS AND RESPONSBILITIES.

To carry out all such official work which are entrusted to him by DG MDA/Director TP.

## REQUIRED QUALIFITIES/DISPOSITION AND PRIORITY OF PERSONALITY TRAITS

- 1. Administrative Ability
- 2. Communication Skills.
- 3. Financial Responsibility.
- 4. Ability to Think Out of the Box.
- 5. Writing Skills.

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