



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION FOR THE POST OF ASSISTANT ENGINEER / SDO (CIVIL) IN THE AUQAF & RELIGIOUS AFFAIRS DEPARTMENT (Case No. 11M2019)

MAIN RESPONSIBILITIES AND TASKS

1. Identification / Survey of the projects in consultation with managers / Zonal Administrator.
2. Preparation of the feasibility reports of the schemes.
3. Submission of site plans / Survey report for preparation of plan, architectural as well as structural design.
4. Supervision of the on going work as per approved specification, drawing & designs.
5. 100% verification of work done bills.

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